

**Pepperdine University
College of Health Science
Drug Screening Protocol**

Applicability

All Graduate Students

Admission into the program is conditioned upon successful completion of a drug screening. All admitted students who declare their intent to enroll by submitting the required tuition prepayment, will be required to complete a drug screening evaluation prior to the start of their first trimester at Pepperdine.

Two-Year Pathway Undergraduate Nursing Students

Admission into the program is conditioned upon successful completion of a drug screening. All admitted students who declare their intent to enroll by submitting the required tuition prepayment, will be required to complete a drug screening evaluation prior to the start of their first semester at Pepperdine.

Four-Year Pathway Undergraduate Nursing Students

All four-year pathway Bachelor of Science in Nursing students will be required to complete a drug screening evaluation prior to beginning clinical coursework requiring clinical placements in the fall semester of their third year at Pepperdine.

Protocol

The evaluation will be conducted by the college's compliance manager, [CastleBranch](#). The standard drug testing includes a 10-panel urine drug screening to check for: amphetamine (methamphetamine), barbiturates, benzodiazepine, cocaine, marijuana, methadone, opiates (codeine and morphine), phencyclidine, and propoxyphene.

If the initial drug screening evaluation has positive test results for any substance and the student wishes to dispute the test finding, the student may contact the Dean of the College of Health Science (CHS) and request a second evaluation of the drug screening specimen. Following review by the CHS Dean, the student and the clinical placement director (or their designee) for the student's academic program will jointly complete the process required by the compliance manager to request a retest. At the compliance manager's discretion, they will conduct the retest. Additional fees apply for second

testing and are the responsibility of the student. The CHS Dean, in his/her sole discretion, shall determine whether or not the student will be able to participate in classes and/or activities while the drug screening evaluations are being conducted and considered.

Once the results from the original screening and/or the second screening are reported to the CHS by the compliance manager, the following process will be used to review the results and act, if necessary.

1. Drug screening report is received by the school or program in which the student is enrolled.
2. The report undergoes review by a trained staff member within the school or program.
3. If there is no potentially disqualifying information in the drug screening report, the staff member will mark it as a “pass” and the screening is concluded. The drug screening condition to admission shall be met.
4. If there is any potentially disqualifying information on the drug screening report, the staff member will forward the report to the dean and the Student Professionalism Committee (SPC). The SPC is a standing committee in the CHS composed of members of the CHS faculty and staff.
5. The Dean and SPC will review all evidence received and, in their sole discretion, will issue a final decision to the student. Two decisions are possible:
 - a. The student has satisfied the drug screening condition for admission into the program.
 - b. The student has not satisfied the drug screening condition for admission into the program and a notice of disqualification will be issued. A disqualification decision shall be deemed reasonable in any instance where the drug report contains potentially disqualifying information, despite any extenuating circumstances.
6. The CHS does provide disqualified students a brief opportunity to challenge the admissions decision. If the student wishes to challenge the decision, the student must email the CHS Dean and the dean of their school or academic program within five (5) business days and say that he/she wishes to challenge the decision and must provide reasons, with supporting evidence, for the challenge. The dean of the school or program will consider the challenge and will notify the student of the final admissions decision. This determination shall be at the sole discretion of the dean of their chosen school or academic program, and the college anticipates that any reversals of the initial drug screening determinations will be rare.

7. At any time in the review process, the Dean of the College of Health Science may be consulted. Questions and concerns during the review process may also be reviewed by the General Counsel, if needed.
8. Disqualified students who have not made tuition payments will have the tuition prepayment refunded to them. Disqualified students who have made tuition payments will receive a refund according to the schedule below. Part-time students who withdraw after the add/drop period but prior to the fifth week of the academic term are subject to the same percentage refund schedule. Tuition for classes not meeting on a regular semester/trimester schedule will be refunded in the same proportion as the class time below is to the total class time for a regular semester/trimester. Specific dates are contained in the academic calendar.

Through the add/drop period	100% minus \$150
Through the third week of the term	75%
During the fourth week of the term	50%
During the fifth week of the term	25%
After the fifth week of the term	0%

Additional/Recurring Drug Screening Requirements

Clinical partners may require additional or recurring drug screenings to ensure continued compliance with their specific policies and regulations. All students must adhere to these requirements in order to participate in and complete clinical rotations. Failure to comply with obtaining required additional drug screening requests or failing to pass any additional drug screening tests may result in delayed or denied placement in clinical settings. In turn, a delayed or denied placement may affect a student's timely progression toward degree completion, a delay in program completion, and/or the inability to complete all program requirements required for completion. Students are responsible for all fees associated with additional or recurring drug screenings.